



### Instructions for Applying for BCEF Scholarships

The number of scholarships and the amount of money distributed may vary from year to year. *NOTE: Family members of current BCEF board members/executive director/scholarship selection committee are ineligible to receive any of these scholarships.*

Read the instructions carefully.

1. Determine which scholarship(s) you would like to apply for. Criteria for each scholarship are included on the application cover page.
2. Save the BCEF Common Scholarship Application to your computer and complete using the fillable form.
3. Print out the application, sign the photo release, and if you are under 18, have your parent/guardian also sign.
4. Include in each application packet:
  - a. Cover page, with the name of the scholarship for which you are applying checked;
  - b. A copy of the application;
  - c. High school transcript;
  - d. Copy of Student Aid Report with Estimated Family Contribution amount from FAFSA; and
  - e. Any supplemental information required for a particular scholarship (i.e. essay or other information requested in application).
5. Submit one paper copy of the packet **for each scholarship** to:  
Batesville Community Education Foundation, P.O. Box 121, Batesville, IN 47006.  
Packet may also be dropped off at the BCSC Administration Building, clearly labeled "BCEF Scholarship Application."
6. After submission of application, email a photo of yourself to [info@BatesvilleEducationFoundation.org](mailto:info@BatesvilleEducationFoundation.org) with "Photo for BCEF scholarship app" and your name in subject line.
7. Scholarship applications are due no later than 4:30 PM on March 1. Late applications will not be accepted.
8. Questions may be directed to BCEF Executive Director Anne Wilson at [awilson@batesville.k12.in.us](mailto:awilson@batesville.k12.in.us).